



wintershall dea

WINTERSHALL DEA takes data protection seriously. This information describes the principles that apply when WINTERSHALL DEA receives visitors on any of its offices, storages, bases or other sites, onshore or offshore.

Furthermore, we would like to inform you about:

- the existence of your rights regarding the processing of your personal data.
- who is the Controller in the meaning of data protection laws.

### 1. Data Processing

When you visit one of WINTERSHALL DEA's sites, WINTERSHALL DEA will process the following personal data:

- a. your name, the persons you visit, and the duration you visit us. If you represent a company, we will register the company you work for or act on behalf of.
- b. If you visit Wintershall Dea to fulfill a contract with WINTERSHALL DEA, WINTERSHALL DEA may process other required personal data to fulfill such a contract.

When you have registered your personal data, WINTERSHALL DEA will issue an identity card which you are obliged to wear visibly for the duration of your visit.

### 2. Purpose and extent of processing

- a. We register visitors at our sites for security and monitoring purposes.

The personal data described under Section 1a will be stored to the extent necessary to safeguard the purpose as described.

## Information on Data Protection for Visitors

Furthermore, WINTERSHALL DEA may store such data if and to the extent foreseen by applicable laws.

In light of the above, the starting point is that the visitor log will be deleted after 7 days and visitor's contact information will be deleted after a calendar month. The reason why contact information is kept up to one month is to allow visitors that repeat its visit within 30 days to more easily find their name in the system.

### 3. Legal ground

Legal ground for the processing of your personal data is point (f) of Article 6 (1) General Data Protection Regulation (EU's personal data directive). We have a legitimate interest in light of the purposes described under Section 2. You are free to reject to disclose your personal data. However, without providing such data we can refuse the access to the site.

### 4. Recipients

In some cases, we transmit the data mentioned in Section 1 to Data Processors based in the European Union for the purposes determined in Section 2. Such Data Processors process personal data only on instruction from us and the processing is carried out on behalf of us. We do not intend to transfer your personal data to a third country.

### 5. How do we protect your personal data?

WINTERSHALL DEA have implemented technical and organizational measures to ensure an appropriate level of security to protect your personal data against accidental or unlawful alteration, destruction, loss or unauthorized disclosure.



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Such measures will be continuously enhanced in line with technological developments.

## 6. What rights do you have?

You have certain rights under the General Data Protection Regulation including the right to request a copy of the personal information we hold about you, if you require it from us in writing:

**Right to access:** the right to obtain access to your information (if we're processing it), and certain other information (like that provided in this Privacy Policy);

**Right to correct:** if your personal data is inaccurate or incomplete, you have the right to have your personal information rectified;

**Right to erasure:** this is also known as 'the right to be forgotten' and, in simple terms, enables you to request the deletion or removal of your information where there's no compelling reason for us to keep using it. This is not a general right to erasure; there are exceptions. For example, we have the right to continue using your personal data if such use is necessary for compliance with our legal obligations or for the establishment, exercise or defense of legal claims.

**Right to restrict our use of your information:** the right to suspend the usage of your personal information or limit the way in which we can use it. Please note that this right is limited in certain situations and apply in the following cases: (a) inaccuracy of data; (b) where our processing is unlawful and you don't want your personal information erased; (c) we no longer need to use the data for the purposes for which we collected it, but you need such data for a legal claim. When processing is restricted, we can still store your information, but may not use it further. We keep lists of people who have asked for restriction of the use of

their personal information to make sure the restriction is respected in future;

**Right to data portability:** the right to request that we move, copy or transfer (where technically feasible) your personal information in a structured, commonly used and machine-readable format, for your own purposes across different services;

**Right to object:** the right to object to our use of your personal data where such use is based on the legal ground of legitimate interests;

**Right to be informed:** you have the right to be provided with clear, transparent and easily understandable information about how we use your personal information; and

**Right to withdraw consent:** if you have given your consent to anything we do with your personal information, you have the right to withdraw your consent at any time (although if you do so, it does not mean that anything we have done with your personal information with your consent up to that point is unlawful).

The exercise of these rights is free of charge for you, however you are required to prove your identity with 2 pieces of approved identification. We will use reasonable efforts consistent with our legal duty to supply, correct or delete personal information about you on our files.

To make inquiries or exercise any of your rights set out in this Privacy Policy and/or make a complaint please contact us by emailing or write to us and we will endeavor to respond within 30 days. Name and contact details is given in Section 8 below.

When we receive complaints, we will contact the person who made the complaint to follow up. We work with the appropriate regulatory authorities, including national data protection



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authorities, to resolve any complaints that we cannot resolve directly.

If you are not satisfied with the way any complaint is handled by us, then you may refer your complaint to the relevant data protection supervisory authority.

Solveig Bjørheim  
Data Protection Co-ordinator in Wintershall Norge AS, Jåttåflaten 27, 4020 Stavanger, Norway

E-mail: [solveig.bjorheim@wintershalldea.com](mailto:solveig.bjorheim@wintershalldea.com)

## 7. Supervisory authority

You have the right to lodge a complaint with the Controller (for contact details see Section 8 below) or with a supervisory authority, in particular in the Member State of your habitual residence, place of work or place of the alleged infringement, which in Norway will be:

Datatilsynet  
Postboks 8177  
0034 Oslo

<https://www.datatilsynet.no>

E-Mail: [postkasse@datatilsynet.no](mailto:postkasse@datatilsynet.no)

Or you can contact:

Der Landesbeauftragte für den  
Datenschutz und die  
Informationsfreiheit Rheinland-Pfalz  
Hintere Bleiche 34  
55116 Mainz

<https://www.datenschutz.rlp.de/de/general/storage/footer/ueber-den-lfdi/kontakt/>

E-Mail: [poststelle@datenschutz.rlp.de](mailto:poststelle@datenschutz.rlp.de)

## 8. Controller and Data Protection Officer

You can find the Controller in the meaning of data protection laws [here](#).

Please use the address of the Controller above, or the following address to contact our Data Protection Co-Ordinator: